

**BY-LAWS**  
OF THE  
**DESOTO GUN CLUB, INC.**

As of June 19, 2011, these By-Laws of the Desoto Gun Club, Inc. supersede previous By-Laws. By the passing of this month it will establish the annual meeting and election of the Executive Committee members henceforth.

**ARTICLE I, NAME**

This club shall be known as the Desoto Gun Club, Incorporated.

**ARTICLE II, OBJECTIVES**

Section 1. To encourage organized shooting sports of all kinds and the recreation and education among the shooting population at large.

Section 2. To further the development of good sportsmanship and patriotism as characterized by honesty, individual responsibility, self-discipline, fair play, and collegial fellowship.

**ARTICLE III, DEFINITIONS**

Section 1. NOTICE shall be defined as "notice of not less than five days and no more than 20 days, be sent by First Class U.S. mail.

Section 2. EXECUTIVE COMMITTEE shall consist of officers and directors duly elected by the membership.

Section 3. EXECUTIVE APPROVAL shall be defined as a majority vote of the Executive Committee members in attendance, which meets quorum requirements.

Section 4. FINANCIAL AFFAIRS shall include club assets, capital funds, income, expense, budget, audit, fund raising, or other financial matters of the club.

Section 5. HE all reference to the male gender made, as He shall also stand to mean female or She.

## **ARTICLE IV, MEMBERSHIP REQUIREMENTS**

Section 1. A person, who is a member in good standing with the NRA and meets membership eligibility requirements and approval by the membership secretary, may become a member of this organization upon completion of the application packet and payment of dues, fees and assessments and completion of a safety orientation.

Section 2. INDIVIDUAL LIFE memberships previously awarded shall be honored.

Section 3. REGULAR membership in this club is available to those who are a minimum age of 18 years. And have no felony convictions or any other legal actions that would inhibit their right to own or possess firearms.

Section 4: Membership renewal and new membership sign up dates will be once per physical quarter. Dates to be set by the Executive Committee (March, June, September, and December).

Section 5: Members shall be allowed to sign up for a one year, two year, or three year term. Membership shall expire one year, two years, or three years from the date of sign up.

## **ARTICLE V, RIGHTS AND PRIVILEGES OF MEMBERSHIP**

Section 1. Except as otherwise provided in these By-Laws, Regular and Life members shall have the right to receive club publications, attend and be heard at all meetings of the club at which general members are welcome, compete in any matches or competitions sponsored by the club for which they are eligible, and exercise such other rights and privileges as may accrue to members of this club.

Section 2. Regular and Life members shall have the right to vote in all matters which are put to a vote of the membership and shall have the right to hold office of the club. All Executive members must be 21

years of age or older. First-time members of the club will have voting privileges restricted for a period of 90 days. Starting at the first day of their membership.

Section 3. Those members eligible to vote shall be entitled to cast one vote on any matter that may come before any regular meeting of the club. All voting shall be done in person and not by proxy or mail and ballot.

## **ARTICLE VI, SUSPENSION OR REVOCATION OF MEMBERSHIP**

Section 1. A club membership may be suspended or revoked by the Executive Committee or general membership if a club member commits any infraction of club rules or objectives, membership requirements or general civility deemed serious for attention. Any person whose membership has been suspended or revoked shall be barred from club property and club activities.

Section 2. Any member in good standing may prefer charges against another member. These charges, accompanied by affidavits and / or exhibits, shall be in writing which will clearly state only the facts. Such charges shall be filed with the Executive Secretary, who will immediately notify the President or any other executive officer on the Committee. That Officer will call an Executive Committee meeting to hear the charges. The Executive Secretary will give notice of not less than 20 days to the Executive members, the accuser, and the accused. Said notice will be in writing and shall include a copy of the charges and supporting affidavits and / or exhibits. Upon review of all material, and after hearing the accuser and the accused, the Executive members shall vote upon the membership status of the accused. Any member preferring charges against another member that is fraudulent or falsified in any manner, will then automatically and immediately be charged by the Executive Committee. Executive Committee will then take action against the accuser and his punishment shall commensurate with his actions.

Section 3. Any member, whose membership has been suspended or revoked by the Executive Committee, may appeal to the full membership of the club. Such appeal shall be made in writing to the Executive Secretary who will notify the President. The Executive Secretary shall provide notice of the appeal at the next regularly scheduled meeting, at which time, the Secretary will read the charges, supporting affidavits, and read or display the accompanying exhibits. The Secretary will also read the minutes from the Executive Committee meeting where the charges were first heard. A hearing will be given to the accuser and the accused. The members present will take a ballot vote. A two thirds vote of all in attendance shall be required to reverse the action of the Executive Committee.

Section 4. Any executive member shall not be allowed more than two unexcused absences from a single year in office. More than two unexcused absences and a vote from the executive Committee will result in removal from office.

## **ARTICLE VII, MEMBERS' MEETINGS**

SECTION 1. ANNUAL MEETINGS of the club shall be held during June on the third Sunday of the month this date set forth by the Executive Committee.

Section 2. REGULAR MEETINGS of the club for the transaction of club business may be held monthly at such time and place as may be fixed by the Executive Committee.

Section 3. SPECIAL MEETINGS may be called at any time by the president, the Executive Committee, or by petition of any 20 members.

Section 4. EXECUTIVE COMMITTEE MEETINGS AND THE ANNUAL MEETING will have not less than three officers and two directors to constitute a quorum and conduct business.

Section 5. QUORUM for any special meeting, to transact club business, shall consist of not less than twenty members, plus any three officers and two directors.

## **ARTICLE VIII, EXECUTIVE COMMITTEE**

SECTION 1. Executive Committee shall consist of five officers and directors elected by the general membership. The Past President, without voting rights, shall be a member of the Executive Committee for one year.

Section 2. The officers of the club shall consist of President, Vice-President, Executive Secretary, Membership Secretary, and Treasurer. These officers shall be elected to a one year term in office.

Section 3. The Directors shall consist of 2 two year terms and 3 one year terms or not less than five members for the current general membership population up to 400 members, and shall increase at the rate of one additional member for every additional 100 new general members.

Section 4. The Executive Committee shall have general supervision and control of all club activities.

Section 5. A written resignation of any Executive member shall become effective immediately upon receipt by the Executive Committee. Any Executive member resigning from office shall not be eligible to

run for or hold office again for a period of three years. A leave of absence may be afforded to any Executive member upon his request and the approval of the Executive Committee.

Section 6. The method of nomination and election of the Executive Committee shall be as follows: Nominations shall be made from the floor at the annual meeting. In case of a tie vote for any office, a second ballot vote shall be cast to break the tie; if the tie endures, than a drawing of lots shall break the tie.

## **ARTICLE IX, DUTIES OF OFFICERS**

Section 1. **PRESIDENT:** The President shall preside at all club and executive Committee meetings. He may establish special committees and appoint members to committees or positions to assist elected officers and directors in the performance of their duties. The President shall an ex-officio member of all committees and shall perform such other duties as they pertain to his office.

Section 2. **VICE-PRESIDENT:** The First Vice President shall perform duties of the President in his absence and at his request. The Vice-President shall have the authority to direct unexpected and / or urgent expenditures in the ordinary administration of the corporation not to exceed \$500.00 for each expenditure within budget and cash flow constraints. He shall perform such other duties as they pertain to his office.

Section 3. **EXECUTIVE SECRETARY:** The Executive Secretary shall perform the duties of the Membership Secretary in his absence and at his request. The executive Secretary shall execute all club official correspondence. He shall keep a true record of the minutes of the annual meeting and all Executive, regular and special meetings. The Executive Secretary shall be responsible for the safe keeping of the corporate seal and official club documents. He shall be responsible for the tangible property and shall perform such other duties as they pertain to his office.

Section 4. **MEMBERSHIP SECRETARY:** The Membership Secretary shall perform the duties of the Executive Secretary in his absence ad at his request. He shall be responsible for the receipt, review and process of all the membership applications. The Membership Secretary shall be responsible for keeping a current membership list, printing and issuing membership cards, and invoicing membership renewals. He shall perform other such duties as they pertain to his office.

Section 5. TREASURER: The Treasurer shall be responsible for all funds and accounts of the club and the reconciliation of statements thereto. He shall be responsible for the collecting of and depositing of all revenue, disbursement of funds and payroll. The Treasurer shall have authority to pay budgeted, monthly bills; any expenditure exceeding \$500.00 will require board approval. A detailed income statement of the previous period shall be given at each regularly scheduled meeting. He shall be responsible for the preparation and submission of tax information to the accountant and make available for review and audit, the financial records. The Treasurer shall present the annual financial report and shall perform such other duties as they pertain to his office. The president or his appointee with Executive Committee approval shall perform the duties of the Treasurer in his absence and at his request.

## **ARTICLE X, DIRECTORS**

A Director may chair one or more committees as deemed appropriate by the President.

## **ARTICLE XI, BUDGET AND FINANCE**

Section 1: The amount of Annual membership dues shall be determined by the Executive Committee. The Executive Committee shall keep the amount of Annual Membership Dues as low as possible, while maintaining sufficient funds for maintenance, improvements, paying of all bills, and any future land purchases should the need arise.

Section 2. Grants and Special Funds. The club, in a specific fund, shall retain all grants, gifts, bequests, and special assessments approved by the membership. The Executive Committee shall provide for special funds and accounts within the general fund to further the objectives of the club.

Section 3. Bank Accounts. All funds of the club shall be placed in such bank accounts or other investments as the Executive Committee may designate.

Section 4. Assessments. The Executive Committee shall give notice to levy an assessment. Said assessments shall be voted upon at the next regularly scheduled meeting.

## **ARTICLE XII, BONDING**

A trust or surety bond may be furnished for club members who handle club funds or assets. The Executive Committee shall determine the amount of the bond.

## **ARTICLE XIII, INSURANCE**

Section 1. The Executive Committee may provide for adequate liability and casualty insurance to protect the assets of the club. Valuation of club assets shall be reviewed no less than every two years.

Section 2. A non-member or organization renting club facilities or allowed to use club facilities at no cost shall provide a certificate of insurance naming Desoto Gun Club, Inc. as the certificate holder.

Section 3. The corporation shall provide a directors and officers liability policy for all directors and officers of this corporation.

## **ARTICLE XIV, COMMITTEES**

Section 1. The chairman of each committee shall be appointed by the President and with Executive Committee approval. Committees will record minutes of their meetings. Forwarding a copy of their minutes to the Executive Committee to be read at the next Executive Committee meeting.

Section 2. Reporting Requirements. The President shall have the discretion to determine the nature and frequency of reporting of any Committee.

## **ARTICLE XV, BY-LAW CHANGES**

A change or addition to the By-Laws will require notice to the general membership that will include the specific By-Law change or addition. A majority vote shall be taken on the proposed action at the next regularly scheduled meeting.

## **ARTICLE XVI, GENERAL REQUIREMENTS**

Section 1. The Executive Committee shall have the authority to hire club employees.

Section 2. After approval of this document and the revised articles of incorporation they shall be posted at the clubhouse in a conspicuous manner for all members to view. Any subsequent changes in either document shall also require posting of an updated document.

Revised June 19, 2011